

e.SKILLS™

List of Participants Report

| Name | Data Entry | | | Typing / Keyboarding | | | E-Mail Composition | |
|--------------------|------------|----------|--------------|----------------------|----------|---------------------------|--------------------|--------------|
| | Test Date | Accuracy | Average Time | Words Per Minute | Accuracy | Adjusted Words Per Minute | Score | Average Time |
| Smith, Pat | 04/05/04 | 91% | 1:22 | 32 | 100% | 32 | 94 | 3:42 |
| Armstrong, Kevin | 04/04/04 | 88% | 1:26 | 29 | 97% | 28 | 90 | 4:01 |
| Zaran, Barbara M. | 04/04/04 | 85% | 1:23 | 22 | 86% | 19 | 79 | 3:51 |
| Rameirez, Ray | 04/07/04 | 85% | 1:44 | 31 | 100% | 31 | 88 | 4:27 |
| Lee, Dan | 04/04/04 | 83% | 1:52 | 26 | 92% | 24 | 75 | 4:11 |
| Owen, Dale | 04/04/04 | 78% | 1:51 | 20 | 97% | 19 | 62 | 4:57 |
| Dalton, Alex | 04/04/04 | 73 % | 1:57 | 27 | 86% | 24 | 71 | 4:38 |
| Wing, Richard | 04/04/04 | 72% | 1:58 | 29 | 92% | 27 | 78 | 4:26 |
| Hunter, Mitchell | 04/04/04 | 74% | 2:11 | 35 | 89% | 31 | 86 | 3:58 |
| Johnson, Jim | 04/06/04 | 68% | 2:14 | 19 | 97% | 18 | 67 | 4:44 |
| Flores, Maria | 04/04/04 | 63% | 2:01 | 19 | 89% | 15 | 68 | 5:14 |
| Jones, Amy | 04/06/04 | 67% | 2:36 | 18 | 86% | 15 | 50 | 4:52 |
| Spencer, Elizabeth | 04/04/04 | 62% | 2:27 | 17 | 65% | 11 | 43 | 5:04 |
| Taylor, Gillian | 04/04/04 | 65% | 2:38 | 20 | 86% | 17 | 69 | 4:36 |
| Dodge, Chris | 04/07/04 | 68% | 3:04 | 26 | 65% | 20 | 55 | 4:23 |

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Training Needs Analysis

Group Statistics

Number of Participants: 15

| Data Entry | | Typing / Keyboarding | | | E-Mail Composition | |
|------------|--------------|----------------------|----------|---------------------------|--------------------|--------------|
| Accuracy | Average Time | Words Per Minute | Accuracy | Adjusted Words Per Minute | Score | Average Time |
| 75% | 2:11 | 25 | 88% | 22 | 72 | 4:12 |

Skill Detail

This section lists each of the skills measured on the e.SKILLS assessment along with the number and percentage of individuals within each skill performance level (i.e., Low, Medium, High). This information can be used to target specific training needs within your organization thereby increasing training effectiveness.

| Skill | Low | Medium | High |
|----------------------|---------|---------|---------|
| Data Entry | 4 (26%) | 8 (53%) | 3 (20%) |
| Typing / Keyboarding | 6 (40%) | 6 (40%) | 3 (20%) |
| E-Mail Composition | 2 (14%) | 7 (46%) | 6 (40%) |